

## MEMORANDUM OF UNDERSTANDING

(Regular Study Centre)

Signed between Indira Gandhi National Open University, hereinafter referred to as 'IGNOU', and Head of the Host Institution, regarding the Organizational representations the proposed Study Centre at SHRI LAL BAHADUR SHASTRI RASHTRIYA SANSKRIT VIDYAPEETHA (Deemed University) Qutub Institutional Area New Delhi - 110016

## I. The Host Institution will:

- give 3 to 4 rooms with a space of approx. 800-1000sq. ft. for exclusive use of IGNOU Study Centre without charging any rent.
- let a signboard of IGNOU Study Centre be installed prominently at a proper place.
- ensure security of the equipment provided by IGNOU.
- make halls/rooms available for holding IGNOU examinations.
- extend library, laboratory and computer facilities to IGNOU students for specialized programmes requiring use of institutional infrastructure facilities on mutually agreed terms-

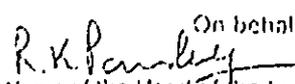
The Head of the institution shall have the right to -

- recommend a panel of three names to IGNOU for the appointment of Coordinator.
- Inspect the Study Centre whenever he/she likes and advise the Co-ordinator, and also write to the Regional Director

## II. IGNOU will:

- provide furniture and equipment for the Study Centre as per norms.
- bear all recurring and non-recurring expenditure on maintenance of the Study Centre.
- pay contingent charges and other remuneration for holding examinations.
- appoint part-time Coordinator from the panel recommended by the head of the institution and pay him honorarium at the rates in force from time to time.
- appoint Part-time Class-III and Class-IV staff and other Study Centre functionaries on the basis of recommendation of the Coordinator and pay them remuneration at the rates in force from time to time..
- pay an honorarium to the Head of the institution for general supervision of the Study Centre as fixed by IGNOU from time to time
- have the right to shift or close the Study Centre if it finds that support services are not being provided, as per the requirements of the university. In such case the Coordinator would have to hand over all the assets and academic records of the learners to the Regional Director. The Coordinator will also have to settle all financial accounts with the Regional Directors.

Agreed upon and signed

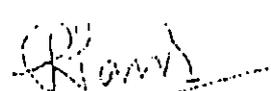
On behalf of the Host Institution  
  
 Name of the Head of the Institution with Stamp  
 PROF. RAMESH KUMAR PANDEY  
 VICE CHANCELLOR

Place New Delhi

Date 25/05/2019

श्री लाल बहादुर शास्त्री राष्ट्रीय संस्कृत विश्वविद्यालय  
 Shri Lal Bahadur Shastri  
 National Sanskrit University  
 बी-4, कृतब, सांस्थानिक क्षेत्र, नई दिल्ली-110016  
 B-4, Qutub Institutional Area, New Delhi-110016

On behalf of IGNOU

Name of the Regional Director with Stamp  
  
 Dr. Ranjita Panda  
 Regional Director

डॉ. रजिता पंडा  
 DR. RANJITA PANDA  
 Regional Director  
 IGNOU Regional

सत्यापित  
 VERIFIED