## श्री लाल बहादुर शास्त्री राष्ट्रीय संस्कृत विश्वविद्यालय SHRI LAL BAHADUR SHASTRI NATIONAL SANSKRIT UNIVERSITY

(Central University)

F.1( )/LBSNSU/CWC/2023-24/766

## OFFICE ORDER

In accordance with orders of the Competent Authority, the first orientation programme to educate the women employees of the University on the topic of "Sexual Harassment of women at workplace (Prevention, Prohibition and Redressal, Mechanism)" and also apprise the procedure of handling of such cases by the Internal Complaint Committee (ICC) has been scheduled to be held on date 20.09.2023 at 12:00 Noon to 01:00 PM in the Vachaspati Sabhagar of the University. This programme is compulsory for all women employees alongwith the member of Internal Complaint Committee (ICC) of the University. Ms. Jyoti Rana, Advocate & Member of ICC will deliver a lecture on the above mentioned topic on 20.09.2023. All concerned member are requested to attend the said programme as per schedule.

This issues with the approval of the Competent Authority.

Assistant Registrar (GAD)

Date: 19.09.2023

## Copy for information:-

- 1. All Member of Internal Complaint Committee (ICC)
- 2. All Deans/ HoDs (Women)
- 3. Proctor/Chief Vigilance Officer / Public Relations Officer
- 4. Assistant Engineer (Civil) is requested to instruct subordinate employees for fictional support of electrical equipment etc. in Vachaspati Sabhagar.
- 5. System Administrator is requested to place this notification on the website of the University and may convey information through Whatsapp to Teaching/ Non-Teaching women employee and all concerned. Necessary arrangements be also made for Photography/ Videography of the event as per schedule.
- 6. All women teaching & non-teaching staff of SLBSNS University, New Delhi
- 7. Officer on Special Duty (VC)
- 8. PS VC/Registrar/Finance Officer/Controller of Examination
- 9. All Notice Boards for information
- 10.Concerned file
- 11.Office Order file

Assistant Registrar (GAD)

A.t. Sachi De 10123