

**SHRI LAL BAHADUR SHASTRI RASHTRIYA SANSKRIT VIDYAPEETHA**  
**(DEEMED TO BE UNIVERSITY)**  
**B-4, QUTUB INSTITUTIONAL AREA, NEW DELHI-110016**



**MINUTES OF THE 1ST ROSTERING COMMITTEE (2014)**

In pursuance to the orders of the Vice-Chancellor dated 30.01.2014, the Rostering-Committee was re-constituted to review the Roster of the Teaching & Non-Teaching posts of the Vidyapeetha. Accordingly, the meeting of the Rostering-Committee was held on 22.03.2014 at 11.30 a.m. in the Committee Room of the Vidyapeetha. The following members were present:

- |    |  |   |               |
|----|--|---|---------------|
| 1. | Prof.Sudeep Kumar Jain,<br>Professor(Prakrit),<br>Shri Lal Bahadur Shastri Rashtriya<br>Sanskrit Vidyapeetha,<br>New Delhi-110016                      | - | Chairman      |
| 2. | Dr.Sadan Singh,<br>Associate Professor & Liaison Officer(SC/ST)<br>Shri Lal Bahadur Shastri Rashtriya<br>Sanskrit Vidyapeetha,<br>New Delhi-110016     | - | Member        |
| 3. | Shri Sohan Lal,<br>Former Assistant Director,<br>National Commission for SC/ST<br>New Delhi.   | - | Member        |
| 4. | Dr.Shiv Dutt Tripathi,<br>Assistant Registrar(Admn.)<br>Shri Lal Bahadur Shastri Rashtriya<br>Sanskrit Vidyapeetha,<br>New Delhi-110016                | - | Member        |
| 5. | Shri Banwari Lal Verma,<br>System Administrator & Liaison Officer(OBC),<br>Shri Lal Bahadur Shastri Rashtriya<br>Sanskrit Vidyapeetha,New Delhi-110016 | - | Member        |
| 6. | Shri Manjit Singh,<br>Section Officer -SC/ST Cell<br>Shri Lal Bahadur Shastri Rashtriya<br>Sanskrit Vidyapeetha,<br>New Delhi-110016                   | - | Convenor      |
| 7. | Shri Sucha Singh,<br>Section Officer,<br>Shri Lal Bahadur Shastri Rashtriya<br>Sanskrit Vidyapeetha,<br>New Delhi-110016                               | - | By invitation |

*Sudeep Kumar Jain*  
22.3.2014

*Shri Manjit Singh*

*Shri Banwari Lal Verma*

*Shri Sucha Singh*  
22.3.14

*Shri Sohan Lal*

Shri Nand Lal, Deputy Registrar, BHU, Varanasi (UP) could not attend the meeting. The Chairman welcomed the members of the Rostering Committee. It was informed to Committee that in order to review the existing roster prepared by the earlier Rostering Committee for providing reservation to the SC/ST/OBC/PWDs categories against the sanctioned teaching and non-teaching posts of the Vidyapeetha, the rostering committee was re-constituted by the Vice-Chancellor vide his orders dated 30.01.2014. Thereafter, the Rostering Committee considered the existing roster of teaching and non-teaching cadres along with the latest guidelines/directives of the UGC/Government of India rules. After careful consideration, the Rostering Committee felt that due to revision/amendment of the Govt. of India rules, there is a need to revise the existing rosters of the Vidyapeetha accordingly which may be rectified after adopting the following procedures:

- i) All the teaching posts including Professors and Readers, filled up and to be filled up in future depending upon the sanctioned strength should be entered in the 13/ 200 point roster respectively as prescribed by the Government of India.
- ii) The Non-Teaching posts of Group 'A', B, C shall be filled up separately in 13/200 point roster as per applicability. The 13 point L-Shape roster as prescribed by the DOPT vide their OM No. No.36012/2/96-Estt.(Res.) dated 2.7.1997 may be followed in promotion/direct recruitments in case of small cadre posts of the Vidyapeetha. In such cases, the movement in vertical order shall be made up to the sanctioned strength followed by movement in horizontal direction for filling up the vacancies.
- iii) In accordance with the directives of the Ministry of Personnel, Public Grievances and Pensions, Department of Personnel & Training, Government of India contained in their OM No.36028/2005/Estt(Res.) dated 23.3.2005, all the 14 points have to be filled up as earmarked in the Roster. After all the 14 points in the roster are consumed, the roster is operated afresh from point number 1. In case of L shaped Rosters, the principle of replacement of SC candidate by SC candidates, ST candidate by ST candidate and unreserved category candidate by unreserved category candidate does not apply. After completion of first rotation, the "replacement" may be followed for filling up the vacancies i.e. SC candidate by SC candidates, ST candidate by ST candidate and unreserved category candidate by unreserved candidate.
- iv) Only those employees may be reflected in the roster who were in the strength of the Vidyapeetha as on 2.7.1997 ( i.e. effective date of the Post-based Roster). The reservation policy for the OBC at the level of Lecturer has been implemented in the Vidyapeetha as per the UGC's letter No.F.1-4/1994(SCT) dated 25.1.2007 followed by the Resolution No.63.3 dated 23.3.2007, therefore, the reservation on the posts created/vacated after on or 23.3.2007, may be earmarked to the OBC by providing 27% quota as per the Govt. of India Rules.
- v) As per the orders of the Ministry of Personnel, Public Grievances and Pensions, Department of Personnel & Training, Government of India contained in their OM No.360012/45/2005-Estt(Res.) dated 10.8.2010, the SC/ST candidates appointed by promotion on their own merit and seniority and not owing to reservation or relaxation of qualifications will be adjusted against unreserved points of reservation roster, irrespective of the fact that whether the promotion is made by selection method or non-selection method. As per the directions of the DoPT, the afore-said OM dated 10.8.2010 shall be implemented w.e.f. 2.7.1997 i.e. the date on which post-based reservation was introduced.

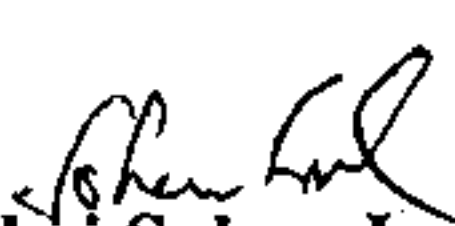
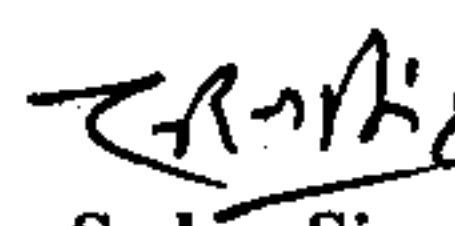
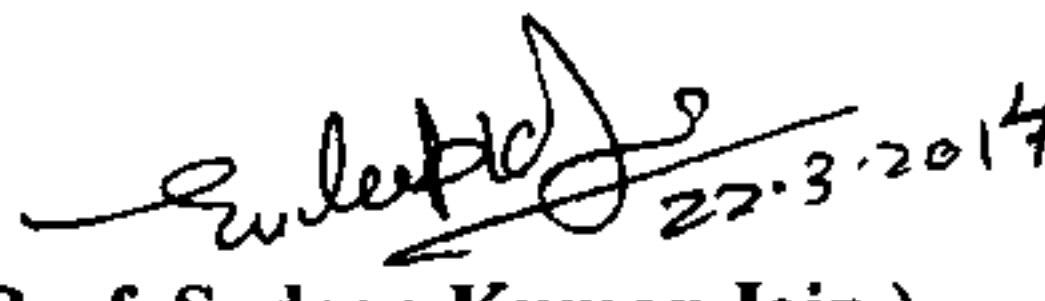
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- vi) While filling up the backlog vacancies for promotion, care should be taken to promote such eligible candidates who get relaxation/concession as per the Govt. of India rules.
- vii) Accordingly, Roster for the posts of Professor, Associate Professor, Assistant Professor and non-teaching posts were reviewed and Liaison Officers were authorized to certify the Rosters for record and further necessary action.
- viii) As per the Govt. of India rules, every employee who claims to belong to SC or ST/OBC/PWD/Minorities etc. shall be required to produce a certificate issued by the competent authority on prescribed format as applicable to the appointing authority, as sufficient proof in support of the claim so as to make him eligible for the various relaxation and concession failing which such concession/relaxation shall not be extended by the Vidyapeetha and such employee shall be treated as a candidate under general category. Accordingly, the Vidyapeetha Administration shall get all the documents verified from the concerned district magistrate(s).
- ix) In the case of posts filled by direct recruitment small cadres may be grouped with posts in the same group for the purpose of reservation orders as per the GoI rules.
- x) As per the Government of India, Department of Personnel & Training OM No.36012/17/2002-Estt.(Res) dated 6.11.2003, the exchange of reservation between Scheduled Castes and Scheduled Tribes is not permissible. If sufficient number of SC/ST/OBC candidates fit for appointment against reserved vacancies are not available, the Vidyapeetha may proceed for direct recruitment or deputation as per the provisions prescribed in the Bye-Laws governing the method of recruitment of the Vidyapeetha.
- xi) As regards the Allotment of Staff Quarters from Type-I to Type-IV, Rosters may be prepared w.e.f. November 1991 in accordance with the GOI guidelines as per the records available and after due certification by the Liaison Officers, the same may be adopted for further necessary action.
- xii) After finalization of all the rosters, the same may be placed on the website of the Vidyapeetha for the year 2014. The Roster may be reviewed in the month of January for the year 2015.

The meeting ended with a vote of thanks to the chair.




  
 ( Shri Sohan Lal ) ( Dr. Sadan Singh ) ( Prof. Sudeep Kumar Jain )

22-3-2014




  
 ( Manjit Singh ( Banwari Lal Verma ) ( Dr. Shiv Dutt Tripathi )

URGENT


  
 (Sucha Singh)